



DATE: November 5, 1992

TO: District Engineers
District Field Engineers
District Certification Engineers
Resident/Project Engineers
District Local Governmental Engineers

FROM: Gerald D. Dobie
Engineer of Construction

RE: **Construction Instructional Memorandum 1992-21**
Eligibility of Federal Participation on Authorizations

According to the Intermodal Surface Transportation Efficiency Act (ISTEA), each state has been given the option to exempt themselves on certain types of projects from FHWA review and approval. MDOT has agreed to the option. One responsibility that is ours, is to determine the eligibility for federal participation of authorizations for designated projects.

Federally funded projects are considered in two categories, EXEMPT or NONEXEMPT. An EXEMPT project does not require FHWA review and oversight. A NONEXEMPT project does require FHWA review and oversight.

Starting immediately, each district appointed Certification Engineer will sign the "Federal Participation" box on the designated projects as listed below:

- All "Change" authorizations.
- All "Extra" and "Adjustment" Authorizations for EXEMPT projects.
- All "Extension of Time" Authorizations, with the exception of Incentive/Disincentive projects.

The Certification Engineer is to check the box "Approved", "Not Eligible", and/or "See Letter Dated ____". If an item is "Not Eligible", or "Partially Eligible", an explanation should be included in the body of the Authorization or an attached letter.

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Starting with the November 1992 letting, the cover page of project proposals is stamped EXEMPT or NONEXEMPT.

The categories of projects let prior to November can be determined by the computer programs "Construction Authorization System" (CAS) and "Construction and Project Inquiry Systems" (CAPIS).

By accessing CAS:

- Type the project job number under the JOB STATUS inquiry.
- The screen will show FHWA EXEMPT or FHWA NONEXEMPT on the bottom line of the inquiry (under the participation percentages).

By accessing CAPIS:

- Type the job number on the second line of the MAIN MENU and place an "X" next to JOB DESCRIPTION.
- The screen will show FHWA EXEMPT or FHWA NON- EXEMPT toward the bottom of the inquiry (under the participation percentages).

Direct your questions concerning this procedure to Jeff Grossklaus, Contracts Administration Engineer, Lansing Construction Office, at (517) 373-2308.

Engineer of Construction

GDD:JKG:srh

cc:	Staff Engineers	Local Services
	Staff Technicians	M & T Division
	S. Olszewski	Design Division
	S. Wehrle	MRBA
	W. Homrich	MAPA
	T. Fort, FHWA	

Subject: Authorizations

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DATE: July 28, 1992

TO: Thomas Fort
District Engineer
Federal Highway Administration

FROM: Jeff Grossklaus
Contract Administration Engineer
Construction Division

RE: MDOT/FHWA Certification Program - Designation of Federal Participation on Authorizations

Please find enclosed a draft copy of a Construction Instructional Memorandum with the above title. Described within the memo is a procedure which MDOT would like to incorporate in our Approval of Authorizations for projects on the Certification Program.

We realize we are asking the District Certification Engineers to sign more authorizations than FHWA requires. We are doing this to try to simplify a complicated procedure.

Please review and comment on the described procedure to ensure it is within FHWA policy. Your input is appreciated. If possible, respond by August 12, 1992, to allow us to forward the information to the districts.

If you have any questions, please contact me at 373-2308.

Contract Administration Engineer

JKG:srh

cc: Morrie Hoevel, FHWA

Gerald Dobie

RECOMMENDATIONS REQUIRING CERTIFICATION ENGINEER SIGNATURE				
TYPE OF RECOMMENDATION	CHANGE	EXTRAS	ADJUSTMENT	EXTENSION OF TIME
<u>CONTRACT UNDER \$1,000,000</u>				
Project Let Before 9/91				
Federal Prefix "F"	yes	yes	yes	yes
Federal Prefix "I"	yes	yes	yes	yes
Federal Prefix "Other"	yes	yes	yes	yes
Project Let 9/91 Or After				
Exempt	yes	yes	yes	yes
Nonexempt	yes	yes	yes	yes
Project Let 6/92 Or After				
Certified Program	yes	yes	yes	yes
Certification Acceptance	yes	yes	yes	yes
Plans, Specs, Estimate	yes	yes	yes	yes
<u>CONTRACT \$1,000,000 OR ABOVE</u>				
Project Let Before 9/91				
Federal Prefix "F"	yes	no	no	*yes
Federal Prefix "I"	yes	no	no	*yes
Federal Prefix "Other"	yes	yes	yes	yes
Project Let 9/91 Or After				
Exempt	yes	yes	yes	yes
Nonexempt	yes	no	no	*yes
Project Let 6/92 Or After				
Certified Program	yes	yes	yes	yes
Certification Acceptance	yes	yes	yes	yes
Plans, Specs, Estimate	yes	no	no	*yes
* Unless Incentive/Disincentive Contract				